



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 09-25-2017**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: September 20, 2017

SUBJECT: JEFFERSON COUNTY Meetings – Week of September 25, 2017

September 25, 2017 Monday	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	WI Counties Assn (WCA) Annual Conference	10:00 a.m.	Kalahari Resort & Convention Center 1305 Kalahari Drive, WI Dells
September 26, 2017 Tuesday	WI Counties Assn (WCA) Annual Conference	8:30 a.m.	Kalahari Resort & Convention Center 1305 Kalahari Drive, WI Dells
September 27, 2017 Wednesday	*Administration and Rules Committee (Agenda Revised)	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 111, Jefferson
	Criminal Justice Collaborating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	*Sheriff's Civil Service Commission	5:15 p.m.	Sheriff's Office 411 S. Center Ave, Jefferson
September 28, 2017 Thursday	Finance Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	*Sheriff's Civil Service Commission	5:15 p.m.	Sheriff's Office 411 S. Center Ave, Jefferson
September 29, 2017 Friday	No Scheduled County Meetings		
September 30, 2017 Saturday	No Scheduled County Meetings		
October 1, 2017 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON SEPTEMBER 25, 2017

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Approval of August 28, September 8 and September 21 Committee Meeting Minutes**
- 7. Communications**
- 8. August Monthly Financial Report for Land Information Office – Andy Erdman**
- 9. September Monthly Financial Report for Zoning – Rob Klotz**
- 10. Discussion and Possible Decision on Request for Holding Tank Waiver for Koshkonong Mounds Country Club Property, Town of Koshkonong**
- 11. Discussion and Possible Action on Petitions Presented in Public Hearing on September 21, 2017:**

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4003A-17 – Jacob Kummrow: Rezone to create a 1.16-acre building site on **Morgan Road** in the Town of Concord from part of PIN 006-0716-1344-000 (16.222 Acres). This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4004A-17 – Lance Dopke/Dopke LLC Property: Create a 3-acre lot around the home at N8471 Witte Lane, Town of Watertown, from PIN 032-0815-2211-000 (18.106 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4005A-17 – Donald & Phyllis Vehlouw Trust: Create a 1-acre building site on County Road G from part of PIN 030-0813-2421-000 (20.962 Acres), Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES

R4006A-17 – Donald & Phyllis Vehlouw Trust: Rezone to create a 2.6-acre Natural Resource zone adjacent to a proposed building site on County Road G, Town of Waterloo, from PIN 030-0813-2421-000 (20.962 Acres). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE APPLICATIONS

CU1929-17 – Robert Muchka: Modify conditions of CU1786-14 to allow a third storage structure, 2,800 square feet and over 15 feet in height, at W1336 County Road B, Town of Concord, on PIN 006-0716-1641-001(3.467 Acres). The property is zoned Community; this action is being taken in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

CU1930-17 – John & Ann Adsit: Conditional use for an extensive on-site storage structure 20 feet in height in a Residential R-1 zone. The site is at W9569 Skogen Road, Town of Oakland, on PIN 022-0613-0721-030 (0.477 Acre). This is in accordance with Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance.

12. Possible Future Agenda Items

13. Upcoming Meeting Dates

October 13, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203

October 19, 7:00 p.m. – Public Hearing in Courthouse Room 205

October 30, 8:30 a.m. - Decision Meeting in Courthouse Room 203

November 10, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203

November 16, 7:00 p.m. – Public Hearing in Courthouse Room 205

November 27, 8:30 a.m. - Decision Meeting in Courthouse Room 203

14. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountyiwi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

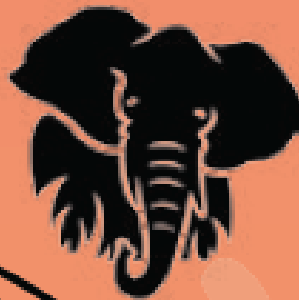
Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. No business will be conducted.

2017 WCA ANNUAL CONFERENCE

SAUK COUNTY, WISCONSIN



Kalahari
RESORTS &
CONVENTIONS

WISCONSIN DELLS ♦ SEPTEMBER 24-26, 2017

KALAHARI RESORT & CONVENTION CENTER
WISCONSIN DELLS, WISCONSIN



WISCONSIN COUNTIES ASSOCIATION

2017 WCA ANNUAL CONFERENCE

Sauk County • Wisconsin Dells, Wisconsin
Kalahari Resort & Convention Center

TENTATIVE AGENDA

SUNDAY

9-24-17

11:30 a.m.-5:00 p.m.	Registration
12:30-1:00 p.m.*	Credentials Pick-up for Business Meeting
1:00 p.m.*	2017 WCA Annual Business Meeting
1:00 p.m.-5:00 p.m.*	Networking Session
Evening	Dinner on Your Own (See the Wisconsin Dells restaurant flyer at the WCA registration table)

**Time may change pending Packers schedule.*

MONDAY

9-25-17

7:30 a.m.-5:00 p.m.	Registration
8:00-8:45 a.m.	WCA Hot Breakfast
8:45 a.m.-6:00 p.m.	WCA Marketplace Open
10:00 a.m.-12:00 p.m.	Opening General Assembly
12:00-1:30 p.m.	Exhibitor Luncheon
1:45-3:00 p.m.	CONCURRENT WORKSHOPS <ul style="list-style-type: none">• <i>Future of Agriculture in Wisconsin</i>• <i>Compliance with Wisconsin's Open Meetings Law</i>• <i>Wisconsin's Drug Crisis and Its Impact on Counties</i>• <i>Protecting County Government From Fraud</i>• <i>PACE - Property Assessed Clean Energy</i>
3:00-3:15 p.m.	Break
3:15-4:30 p.m.	CONCURRENT WORKSHOPS <ul style="list-style-type: none">• <i>Water Quality Near Agriculture</i>• <i>Maintaining an Effective Criminal Justice Coordinating Council</i>• <i>Open Records in Employment Matters</i>• <i>Countywide Strategic Planning</i>• <i>Do You Know Your Real Property Lister? Every County Has One</i>
4:30-6:00 p.m.	Exhibitor Reception
6:00-7:30 p.m.	WCA "Festival of Food" (food stations)

TENTATIVE AGENDA

TUESDAY

9-26-17

7:15 -11:30 a.m.

Registration

7:30-8:15 a.m.

Wisconsin County Mutual Insurance Corporation
Breakfast

8:30-9:45 a.m.

CONCURRENT WORKSHOPS

- *Roles and Responsibilities of a County Board Member*
- *Community Activated Recovery Enhancement (CARE) Program*
- *Public Safety Collective Bargaining*
- *Enbridge: Fueling Wisconsin's Future*
- *Transportation Funding*

9:45-10:00 a.m.

Break

10:00-11:15 a.m.

CONCURRENT WORKSHOPS

- *Cooperative Extension Reorganization: Next Steps for the nEXT Generation Project*
- *Budgeting 101*
- *Community Placemaking*
- *Badger State Sheriff's Association: Resources Assisting the Office of Sheriff*
- *2020 Census: Local Update of Census Addresses (LUCA) Program*

11:30 a.m.-12:45 p.m.

Closing General Assembly (lunch provided)

1:00 p.m.

Conference Concludes

VENUE



KALAHARI RESORT & CONVENTION CENTER



The Kalahari Resort & Convention Center offers a premier destination for the 2017 WCA Annual Conference. It is an ideal venue for the 2017 WCA Marketplace with more than 100 trade show booths. The venue is complemented by authentic, African-themed décor and a wealth of onsite activities. Conference attendees are encouraged to make a vacation out of their stay, bringing the whole family to enjoy water park attractions, diverse onsite

dining, Spa Kalahari and Salon, nearby golf and much, much more.



COUNTY-RELATED MEETINGS

MONDAY

9-25-17

- | | |
|---------------------|---|
| 8:00-9:00 a.m. | Wisconsin Women in County Government |
| 8:45-10:00 a.m. | Wisconsin County Executives & Administrators Association |
| 8:00 a.m.-4:00 p.m. | Wisconsin County Clerks Association |

TUESDAY

9-26-17

- | | |
|----------------------|--|
| 7:00-8:15 a.m. | Wisconsin Associated County Extension Committees, Inc.
<i>Breakfast will be served</i> |
| 8:00 a.m.-12:00 p.m. | Wisconsin County Clerks Association |
| 9:00 a.m.-5:00 p.m. | Wisconsin Association of County Corporation Counsel |

MISC. INFORMATION

www.wicounties.org • 1.866.404.2700

CONFERENCE TRANSPORTATION

Complimentary shuttle service will be provided on Monday and Tuesday between the Wintergreen Resort & Conference Center and the Kalahari Resort & Convention Center. Look for a transportation schedule at your hotel's front desk or at the WCA registration desk.

CONFERENCE ATTIRE

The attire for the conference is business casual. Please remember that meeting room temperatures do not feel the same for everyone. You may want to bring a light sweater/blazer should meeting room temperatures be too cool for you.

CONTACT US

For more information, contact WCA, 22 East Mifflin Street, Suite 900, Madison, WI 53703, phone: 1.866.404.2700 or fax: 608.663.7189, www.wicounties.org.

AGENDA
***REVISED 09-25-2017**
Administration & Rules Committee
Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549

Wednesday, September 27, 2017, Room 112, 8:30 a.m.

Committee Members

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of August 30, 2017 Committee meeting minutes
7. Approval of September 12, 2017 County Board minutes
8. Communications
9. Discussion and possible action on resolutions, letters or reports from other governmental agencies
 - a. Wood County Resolution "Express desire to the Wisconsin State Legislature and Governor to reform eminent domain laws"
 - b. St. Croix Resolution "Opposing Sections 52 and 53 of Assembly Bill 456 and Senate Bill 374 Relating to Vehicle Registration Fees"
 - c. Outagamie County Resolution "Oppose any legislation that automatically revokes a person's probation if that person is charged with a crime"
10. Financial Reports (August)
 - a. Clerk of Courts
 - b. Corporation Counsel
 - c. County Administrator
 - d. County Board
 - e. County Clerk
 - f. Register of Deeds
11. Update on Strategic Plan
12. County Administrator's monthly report
13. *Update and possible action related to the opioid lawsuit
14. Discussion and possible action on tentative future meeting schedule and agenda items. (Consider rescheduling October 25, 2017 meeting)
All meetings in Room 112 at 8:30 a.m. unless noted
15. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA
JEFFERSON COUNTY
CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**
311 S. Center Avenue
Jefferson, WI 53549

Committee Members

William F. Hue
Circuit Court Judge

Dwayne Morris
County Board Supervisor

Susan Happ
District Attorney

Paul Milbrath
County Sheriff

Carla Robinson
Clerk of Courts

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Brian Dykstra
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Dale Lutz
Captain - Jefferson Police Dept.

Barbara LeDuc
President/CEO-Opportunities, Inc.

Michael Wallace
President/CEO-Fort Healthcare

Wednesday, September 27th, 2017 at 12:00 noon

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from August 23rd, 2017 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion on Drug Treatment Court reports with possible report data for review. (Holler)
7. CJCC/Treatment Coordinator Report. (Holler)
8. General discussion for long term objectives of the CJCC. (Holler)
9. Discussion on heroin/opiates/meth. (ATODA efforts-Holler – Human Services)
10. Update on JCATC & JCDTC outcomes. (Kristy Gusse)
11. Update on SCRAM and Remote Breath. (Kristy Gusse)
12. Updates on coordination with Recidivism Council and other agencies-Secure Tablet Technology/Pilot. (Forseth)
13. Update on monthly jail data. (JESO)
14. Discussion and possible action on Stepping Up Initiative Resolution. (Captain Scott)
15. Discussion and possible action on JCATC incentive modification program. (De La Rosa & Happ)
16. Discussion on Jail Data Concerns. (De La Rosa)
17. Discussion and possible action on additional members (Wehmeier)
18. Future meeting dates:

October 25, 2017	12:00 noon
November 22, 2017	12:00 noon
19. Future agenda items.
20. Adjourn.

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Paul Wallace ★
Administrative Captain

Jerry Haferman ★
Patrol Captain

Duane Scott
Jail Captain

SHERIFF'S CIVIL SERVICE COMMISSION AGENDA
JEFFERSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM
5:15 P.M.
411 S. CENTER AVENUE, JEFFERSON, WI 53549

CHRISTINE SPANGLER, WILLIAM GAUGERT, ROD LAUDENSLAGER, KEVIN PURCELL, LEE LEVERTON

Wednesday, September 27, 2017

1. Call to order
2. Certification of compliance with open meetings law
3. Approval of agenda
4. Public Comment - Members of the public who wish to address the committee on specific agenda items must register their request at this time.
5. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding considering employment or promotion of public employees.
 - 5:15 p.m. - 5:40 p.m. - Briefing on Candidates
 - 5:40 p.m. - 6:20 p.m. - Candidate
 - 6:20 p.m. - 7:00 p.m. - Candidate
 - 7:00 p.m. - 7:40 p.m. - Candidate
 - 7:40 p.m. - 8:20 p.m. - Candidate
 - 8:20 p.m. - 9:00 p.m. - Candidate
 - 9:00 p.m. - 9:15 p.m. - Scoring of candidates
6. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

Business 920.674.7310 ★ Patrol 920.674.7360 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336
Toll Free: Jefferson County 1.800.675.7310

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson, WI 53549

Date: Thursday, September 28, 2017

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Kutz, Russell (Secretary)
	Rinard, Amy	Jaeckel, George
	Hanneman, Jennifer (Vice Chair)	

Note-these are estimated times for agenda items

1. Call to order (8:30 a.m.)
2. Roll call (establish a quorum) (8:30 a.m.)
3. Certification of compliance with the Open Meetings Law (8:30 a.m.)
4. Approval of the agenda (8:30 a.m.)
5. Approval of Finance Committee minutes for (8:30 a.m.):
 - a. September 11, 2017
 - b. September 13, 2017
 - c. September 14, 2017
 - d. September 15, 2017
6. Communications (8:30 a.m.)
7. Public comment (Members of the public who wish to address the Committee must register their request at this time) (8:30 a.m.)
8. Review and approval of possible budget updates (8:35 a.m.)
9. Discussion and possible action on MIS 2017 Capital Budget (9:15 a.m.)
10. Adjourn (9:30 a.m.)

Next scheduled meetings:

Thursday, October 12, 2017 Regular Meeting
Thursday, November 9, 2017 Regular Meeting
Thursday, December 14, 2017 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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Paul Wallace ★
Administrative Captain

Jerry Haferman ★
Patrol Captain

Duane Scott
Jail Captain

SHERIFF'S CIVIL SERVICE COMMISSION AGENDA
JEFFERSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM
5:15 P.M.
411 S. CENTER AVENUE, JEFFERSON, WI 53549

CHRISTINE SPANGLER, WILLIAM GAUGERT, ROD LAUDENSLAGER, KEVIN PURCELL, LEE LEVERTON

Thursday, September 28, 2017

7. Call to order
8. Roll call
9. Certification of compliance with open meetings law
10. Approval of agenda
11. Public Comment - Members of the public who wish to address the committee on specific agenda items must register their request at this time.
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 - 5:15 p.m. - 5:40 p.m. - Briefing on Candidates
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 - 7:00 p.m. - 7:40 p.m. - Candidate
 - 7:40 p.m. - 8:20 p.m. - Candidate
 - 8:20 p.m. - 9:00 p.m. - Candidate
 - 9:00 p.m. - 9:15 p.m. - Scoring of candidates
13. Adjourn

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Toll Free: Jefferson County 1.800.675.7310